

# **Cranberry Township Athletic Association**



## **Policy and Procedure Manual**

**Updated February 2021  
2021 Softball Rules  
2021 Baseball Rules**

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# Baseball

## Shetland Program (4, 5 & 6 year olds)

**Objective:** The objective of this league is to introduce the fundamental concepts of baseball to the participants. This should include the basic aspects of baseball such as positions, base running, throwing, fielding and batting. The participants should also understand the basic rules of the game when leaving this league.

### League Rules:

- Players must be four (4), five (5) or six (6) years of age to participate in the program. A player's age will be determined in accordance with PONY Baseball rules.
- League Play will start approximately the end of April and continue until the end of June. The season will encompass approximately eight weeks. (Changed Dec 17)
- Players will be divided into age specific groups (i.e., a four (4) and five (5) year old league and a six (6) year old league). The division of age groups will depend on the number of registrants.
- Participants will be divided into teams of no more than twelve (12) players. If possible, we will have teams with only 7-8 players. (Dec 17)
- Teams will be formed in the following manner:
  - Parents may request that participants be placed with friends/neighbors at registration time. The league coordinator will attempt to honor all such requests. Requests made after teams have been formed will not be honored.
  - Remaining participants will be listed by birth date (descending). The number of teams will be put in a hat and the Managers will draw. Starting with Team 1 the unassigned players will be divided among teams starting at the top of the list to the end until no players remain unassigned to a team.
- Scrimmage games will be played between teams. A game schedule will be provided by the CTAA.
- A practice schedule will be provided by the CTAA for each team.
- Games for 5 year old and 6 year old leagues will be 1.5 hours in duration. The first thirty (30) minutes teams will work individually on skills; the last sixty (60) minutes will be scrimmage time. Games for the 4 year old league will be 1 hour in duration. The first 30 minutes teams will work individually on skills; the last 30 minutes will be scrimmage time. (Dec 17)
- During scrimmages:
  - A team's turn at bat ends when all players have batted one time.
  - The defensive team will play all players in the field. Managers should put players in positions rather than simply filling all gaps in the infield.

### Four Year Old Specific Rule:

- Batting tee will be used at all times (i.e., no coach pitch).

### Five Year Old Specific Rule:

- Batting tee will be used at all times (i.e., no coach pitch).

### Six Year Old Specific Rules:

- For all innings of scrimmages, coach pitch is permitted. After five (5) pitches the tee will be used. (Changed Dec 17)

## Pinto League Program (7 & 8 year olds)

**Objective:** The objective of this league is to reinforce the fundamental concepts of baseball to the participants. The participants shall be instructed in order to achieve a level of skills and fundamentals which can be used as the player develops. In-season practices will be scheduled to facilitate instruction by the Managers and coaches.

**League Rules:** Official PONY Pinto League Rules for will govern play except for the following exceptions:

- League Play will start at the same time as the older baseball leagues and continue until the middle of June. Farm 7/8 Tournament Teams will not be permitted to participate in Outside Tournaments until the regular season is over, unless approved by the Board of Directors. (Changed Dec 17)
- Participants will be divided into teams of no more than twelve (12) players/team and will be formed in the following manner:
- Parents may request that participants be placed with friends/neighbors at registration time. On any individual team a manager may have 2 players placed on the team that were requested to do so in addition to the manager's child or children, if applicable. Requests made after teams have been formed will not be honored. (Changed Dec 17)
- Remaining participants will be listed by birth date (descending). The number of teams will be put in a hat and the managers will draw to determine the order of assignment of players. Starting with team one; the unassigned players will be divided among teams starting at the top of the list and continuing to the end of the list until all players are assigned to a team.
- A practice schedule will be provided by the CTAA for each team.
- Games will be played between teams. A game schedule will be provided by the CTAA.
- The playing field will be lined with hash marks halfway between each base (first to second, second to third and third to home). Play is stopped either by a play at any base or when an infielder has possession of the ball while in the infield and in fair territory. An outfielder cannot stop play in the infield. Any runners that have advanced at least halfway to the next base may attempt to advance to that next base. If the runner did not reach the halfway line when play was stopped, the runner must return to the previous base. At any time, the defensive team may attempt to make a play on any runner attempting to advance to the next base.
- Ten (10) players will play defensively. There must be four outfielders. The use of a "short" fielder in the infield instead of the outfield is prohibited.
- All players should play both infield and outfield positions during games. No player may play more than two (2) innings in any one position.
- Games will consist of six (6) innings or maximum two-hour time limit.
- Each inning will end after the batting team makes three (3) outs or scores five (5) runs, whichever comes first. SCORES ARE NOT KEPT EXCEPT FOR THE PURPOSE OF DETERMINING WHETHER A TEAM HAS SCORED FIVE (5) RUNS IN AN INNING.
- Continuous batting order will be used.
- There will be free substitutions and under no circumstances shall a player sit out of the game more than one inning consecutively and two innings in a six inning game. Playing time should be equalized.
- The batting tee will not be used in games.
- No base stealing will be permitted. Sliding must occur at all bases (except first) when a play is being made at that base.
- A runner may not slide head first while advancing to the next base. If a runner Violates this rule the runner is called out. The runner can go head first into a base if they are going back to a previous base (Added Jan 05)
- One coach is permitted on the field for the defensive team for the purpose of instruction only.
- There will not be a post-season tournament. Each participant will receive a participation trophy.
- Spring Competitive, in-house, and tournament ball players ages 7-12 SHALL wear a batting helmet facemask for protection. (Jan 19)

### Seven Year Old Specific Rules:

- Coaches will pitch to the players on his/her team. Each batter will receive a maximum of eight (8) pitches. No bases on balls will be recorded. There must be a defensive player with one foot in the pitching circle prior to any pitched ball.
- Strikes will not be called. Players are encouraged to swing.
- There will be no player pitch in the seven (7) year old league.

**Eight Year Old Specific Rules:**

- Coaches will pitch to their own players for the first half of the season. Coaches and eight (8) year olds will pitch the second half of the season. The eight-year-old players must pitch a minimum of the first three innings, maximum of four innings. Each eight-year-old is permitted to pitch a maximum of thirty pitches or two innings, whichever comes first. When an eight-year-old is pitching, the eight-year-old will pitch the first 4 pitches to the batter and the coach will pitch the remaining four if needed.
- Strikes will be called when the eight-year-old pitches to encourage the batter to swing and to reinforce the pitcher's conception of balls and strikes and the strike zone. Strikes will be called by the coach pitcher from behind the pitcher's mound. Three strikes will constitute an out.
- 8 year old pitchers will pitch from a portable pitching rubber set at 40' from home plate. This rubber need not be elevated or placed on a mound. It will be placed on the flat infield. (Added Dec 17)

## Mustang League Program (9 & 10 year olds)

**Objective:** The objective of this league is to promote a greater understanding of baseball and to encourage the development of all players to their fullest potential.

**League Rules:** Official PONY Baseball Rules for Mustang Baseball will govern play, except for the following exceptions:

- A game is six (6) innings or two hours in duration, whichever occurs first. If the game is tied at the end of those six (6) innings, and the two-hour time limit has not occurred, extra innings are allowed.
- If a game is called due to a two-hour time limit during the home half of the inning and the home team is ahead, then the game is called and awarded to the home team.
- If a game is called due to a two-hour time limit during the home half of the inning and the game is tied, then the game is ruled a tie.
- Maximum of twelve (12), minimum of eleven (11) players per team.
- Free substitutions. A player cannot sit on the bench for more than two (2) defensive innings of a six (6) inning game.
- Continuous batting order will be used.
- Infield Fly rule will not be in effect.
- The Five-Run-Rule is in effect for the first five (5) innings. The maximum number of runs that can be scored by a team during the first five innings is 5. In the event a play occurs that would cause the team to go over the limit, the play should be completed, but only 5 runs will be recorded. In the sixth inning, and beyond, there is no limit on the number of runs in an inning..
- Runners may steal bases (except as noted above), but shall not leave the base until the pitched ball has reached or passed the catcher. The first time a runner violates this rule, a warning will be given to both teams. The first runner that violates this rule and causes the warning shall return to the base occupied at the time of the pitch, and the ball is dead. Any subsequent runner that violates this rule will be called out immediately and the ball is dead.
- Use of Pony League approved bats USA Bat stamped 2 5/8" diameter barrel and smaller are to be used. All other bats are prohibited. For the 2018 spring season ONLY, non USA Bat stamped 2 1/4" bats can be used for in-house games. (Changed Dec 17)
- If a player uses an unapproved bat, the player and manager will be ejected for that game only. If the player or coach has a second offense or more of using an unapproved bat during a game, the player and coach will be ejected for that game and the CTAA Board of Directors will determine any further discipline action needed. (Added Dec 17)
- Metal spikes are prohibited.
- Catchers must use a catcher mitt (Added Jan 05)
- A player cannot play more than 3 innings at catcher during in-house games for Mustang and Bronco. (Added Dec 17)
- If a batter is walked in his at-bat, he can only advance to first base until the first pitch is thrown to the next batter. In other words, a player cannot turn a walk into a double without a pitch being thrown to the next batter. (Added Dec 17)
- No head first slides. Diving back into a base after over running it is permitted. Violation of this rule shall result in the runner being called out. (Added Jan 05)
- The league follows the CTAA sliding rule. Runners must slide to avoid contact when a play is made at 2<sup>nd</sup> or 3<sup>rd</sup> base. A runner that does not slide and endangers the fielder may be called out for not sliding. A runner does not have to slide at home but must avoid contact. These are judgment calls by the umpire and are not subject to protest.
- A team may start a game with eight (8) players. If eight (8) players are not present at game time, the team will have fifteen (15) minutes from the scheduled game start time to find an additional player. If a call-up player is used from a lower league, the manager must comply with CTAA policy regarding call-up players. If no eligible player is found, the team can play with eight (8) players, but an out WILL be recorded in the 9th batter's spot in the batting order.
- A team may continue to play a game as long as it fields eight (8) or more players. An out will NOT be recorded in the 9<sup>th</sup> player's spot if it is vacant because of an injury. However, if the 9<sup>th</sup> player leaves or is ejected from the game, the game can continue but an out WILL be recorded in the spot where the absent or ejected player(s) batted. Playing with less than eight (8) players will result in a forfeit.

- The first time a bat is thrown in a game, each team will be given a warning. On the next incident of a thrown bat, the offending player, no matter which team, will be called out and the play is dead. No runners can advance on the play.
- A courtesy runner may be substituted for the catcher if the catcher is on base with 2 outs. If using a courtesy runner, the catcher/runner shall be replaced on base by the player on the team that made the last out. A courtesy runner may be used at the discretion of the manager, but it is not required by the CTAA. To speed up the game, an umpire may request that a manager use a courtesy runner to speed up the game.
- Spring Competitive, in-house, and tournament ball players ages 7-12 SHALL wear a batting helmet facemask for protection. (Jan 19)
- **Discipline:** All managers and coaches who are ejected from a game by an umpire will be suspended for their team's very next game. Suspensions will be reviewed by the executive board for possible additional disciplinary action.

• **PITCHING**

- Any Player on an in-house team, with the exception of call-ups, may pitch in a game.
- Once removed from the mound, a pitcher can not return to the field as a pitcher.
- A pitcher must be removed after hitting three batters in a game.
- A pitcher must be removed after hitting two batters in the same inning.
- A pitcher who delivers 41 or more pitches in a game cannot play the position of catcher for the remainder of the day.
- Pitchers will follow the below chart and how many days rest are required according to the number of pitches they have thrown in a day. Pitchers reaching their maximum number of pitches in a day, while pitching to a batter, may finish pitching to that batter before being removed. A pitcher is charged with the number of pitches in the specific calendar day and week they are pitched, regardless whether they are CTAA league games, CTAA tournament or Metro/ACL games, the playoff of postponed games or suspended games, tie games, or exhibition games. Rest is calculated as per calendar day. No pitcher shall appear in a game as a pitcher for three consecutive days, regardless of pitch count. (Changed Dec 17)

AGE	DAILY MAX PITCHES	REQUIRED REST (PITCHES)					
		0 DAYS	1 DAY	2 DAYS	3 DAYS	4 DAYS	5 DAYS
7-8	50	1-20	21-35	36-50	N/A	N/A	N/A
9-10	75	1-20	21-35	36-50	51-65	66+	N/A
11-12	85	1-20	21-35	36-50	51-65	66+	N/A
13-14	95	1-20	21-35	36-50	51-65	66+	N/A
15-16	95	1-30	31-45	46-60	61-75	76+	N/A
17-18	105	1-30	31-45	46-60	61-80	81+	N/A
19-22	120	1-30	31-45	46-60	61-80	81-105	106+

- A pitcher cannot pitch in more than one (1) game in a day.
- A pitcher cannot throw in more than six (6) innings in a calendar week.
- For MUSTANG only, a pitcher may pitch no more than two innings in one game.
- A calendar week is defined as 12:00 AM Sunday – 11:59 PM Saturday.
- A calendar day is defined from 12:00:01 AM to 11:59:59 PM that same day .
- One pitch constitutes pitching in a game and in an inning.
- Each game will have an official pitch count recorder ("OCPR").
  - The OCPR cannot be the manager of the team.
  - The OCPR cannot be a coach who is on the field actively coaching.
  - The OCPR cannot be the base or home umpire assigned to the game.
- Responsibilities of the OPCR:
  - Shall inform the plate umpire when a pitcher has met his maximum number of pitches. This does not relieve the managers of their responsibility to remove the pitcher in the event that the OPCR does not notify the managers.
  - After each half inning, the OPCR will confer with both of the teams' managers to confirm the pitch count from the previous half inning.



- In the case that the Mustang 9 and 10 year old leagues are combined, a 9 year old must pitch at least 2 of the first 4 innings of the game. In other words, 9 year olds must pitch 2 complete innings out of the first four innings of the game. (Added Dec 17)
- Any violation of these pitching rules will result in the pitcher being deemed an “ineligible pitcher” and a protest shall be deemed to have been filed. Procedures for this violation then will follow PONY Rules regarding the use of an ineligible pitcher.

**Nine Year Old Specific Rule:**

- Ten (10) players will play defensively. The use of a “short” fielder in the infield instead of the outfield is prohibited.
- No stealing of home plate will be permitted at any time.
- CTAA will schedule a minimum of 14 games and as many in-season practices as field space permits. The Mustang League will also conduct a single elimination tournament at the conclusion of the regular season. (Changed Dec 17)
- Runners can only score by way of a batted ball, a walk or an interference call. (Added Jan 05)

**Ten Year Old Specific Rule:**

- Nine (9) players will play defensively.
- A runner on third base CANNOT steal home on a throw by the catcher to second base in an attempt to retire a runner stealing from 1<sup>st</sup> base.
- CTAA will schedule a minimum of 14 games and as many in-season practices as field space will permit. The Mustang League will also conduct a single elimination tournament at the conclusion of the regular season. (Changed Dec 17)

## Bronco Program (11 & 12 year olds)

**Objectives:** The objectives of this league are: (i) to assist each participant in achieving his/her fullest potential in the game of baseball; (ii) to prepare players to compete at a higher level of play in keeping with the overall competitive nature of youth baseball; and (iii) to prepare players for Pony League Baseball by introducing “pitching from the stretch”, “holding runners on base”, runners “leading off bases”, and longer pitching distances & base paths.

**League Rules:** PONY Baseball Rules for Bronco Baseball will govern, with the following exceptions and or clarifications:

- CTAA will schedule a minimum of 14 games and as many in-season practices as field space will permit. The Bronco League will also conduct a single elimination tournament at the conclusion of the regular season. (Added Dec 17)
- Maximum of twelve (12), minimum of eleven (11) players per team.
- Nine (9) players will play defensively.
- Free substitutions. A player cannot sit on the bench for more than two (2) defensive innings of a six (6) inning game.
- Use of Pony League approved bats USA Bat stamped 2 5/8” diameter barrel and smaller are to be used. All other bats are prohibited. For the 2018 spring season ONLY, non USA Bat stamped 2 1/4" bats can be used for in-house games. (Changed Dec 17)
- If a player uses an unapproved bat, the player and manager will be ejected for that game only. If the player or coach has a second offense or more of using an unapproved bat during a game, the player and coach will be ejected for that game and the CTAA Board of Directors will determine any further discipline action needed. (Added Dec 17)
- Continuous batting order will be used.
- Base path distance will be seventy (70) feet from home to first, first to second, second to third and third to home.
- Rules for stealing bases will follow Major League Baseball Rules for stealing and leading off bases. (Added Jan 05)
- A player cannot play more than 3 innings at catcher during in-house games for Mustang and Bronco. (Added Dec 17)
- Metal spikes are prohibited.
- Infield Fly rule will be in effect.
- Ten-Run-Rule will be in effect after four (4) innings, three and one-half (3 1/2) innings if the home team is ahead.
- Stealing home is allowed at any time.
- A game will be six (6) innings, but if the game is tied at the end of those six innings, and the two hour time limit has not occurred, extra innings are allowed.
- If a game is called due to a two-hour time limit during the home half of the inning and the home team is ahead, then the game is awarded to the home team.
- If a game is called due to a two-hour time limit during the home half of the inning and the game is tied, then the game is ruled a tie.
- A regulation game is four (4) innings, three and one-half (3 1/2) innings if the home team has the lead.
- The league follows the CTAA sliding rule. Runners must slide to avoid contact when a play is made at the 2<sup>nd</sup> and 3<sup>rd</sup> base. A runner that does not slide and endangers the fielder may be called out for not sliding. A runner does not have to slide at home but must avoid contact. These are judgment calls by the umpire and are not subject to protest.
- No head first slides. Diving back into a base after over running it or to avoid a pick-off attempt is permitted. Violation of this rule shall result in the runner being called out. (Added Jan 05)
- A team may start a game with eight (8) players. If eight (8) players are not present at game time, the team will have fifteen (15) minutes from the scheduled game start time to find an additional player. If a call-up player is used from a lower league, the manager must comply with CTAA policy regarding call-up players. If no eligible player is found, the team can play with eight (8) players, but an out WILL be recorded in the 9<sup>th</sup> batter's spot in the batting order.
- A team may continue to play a game as long as it fields eight (8) or more players. An out will NOT be recorded in the 9<sup>th</sup> player's spot if it is vacant because of an injury. However, if the 9<sup>th</sup> player leaves or

is ejected from the game, the game can continue but an out WILL be recorded in the spot where the absent or ejected player batted. Playing with less than eight (8) players will result in a forfeit.

- The first time a bat is thrown in a game, each team will be given a warning. On the next incident of a thrown bat, the offending player, no matter which team, will be called out and the play is dead. No runners can advance on the play.
- In the Bronco eleven year old League, Players are not permitted to advance to first base on a dropped third strike. The batter is out.
- **Discipline:** All managers and coaches who are ejected from a game by an umpire will be suspended for their team's very next game. Suspensions will be reviewed by the executive board for possible additional disciplinary action.
- A courtesy runner may be substituted for the catcher if the catcher is on base with 2 outs. If using a courtesy runner, the catcher/runner shall be replaced on base by the player on the team that made the last out. A courtesy runner may be used at the discretion of the manager, but it is not required by the CTAA. To speed up the game, an umpire may request that a manager use a courtesy runner to speed up the game.
- The Bronco League Tournament teams typically participate in the Bronco Zone Tournaments. If any players must be added to a team to play any Pony sanctioned baseball game, the added players must be approved by the VP of Baseball. (Added Dec 17)
- Spring Competitive, in-house, and tournament ball players ages 7-12 SHALL wear a batting helmet facemask for protection. (Jan 19)

• **PITCHING**

- Any Player on an in-house team, with the exception of call-ups, may pitch in a game
- Once removed from the mound, a pitcher cannot return to the field as a pitcher
- A pitcher must be removed after hitting three batters in a game.
- A pitcher must be removed after hitting two batters in the same inning.
- A pitcher who delivers 41 or more pitches in a game cannot play the position of catcher for the remainder of the day.
- Pitchers will follow the below chart and how many days rest are required according to the number of pitches they have thrown in a day. Pitchers reaching their maximum number of pitches in a day, while pitching to a batter, may finish pitching to that batter before being removed. A pitcher is charged with the number of pitches in the specific calendar day and week they are pitched, regardless whether they are CTAA league games, CTAA tournament or Metro/ACL games, the playoff of postponed games or suspended games, tie games, or exhibition games. Rest is calculated as per calendar day. No pitcher shall appear in a game as a pitcher for three consecutive days, regardless of pitch count. (Changed Dec 17)

AGE	DAILY MAX PITCHES	REQUIRED REST (PITCHES)					
		0 DAYS	1 DAY	2 DAYS	3 DAYS	4 DAYS	5 DAYS
7-8	50	1-20	21-35	36-50	N/A	N/A	N/A
9-10	75	1-20	21-35	36-50	51-65	66+	N/A
11-12	85	1-20	21-35	36-50	51-65	66+	N/A
13-14	95	1-20	21-35	36-50	51-65	66+	N/A
15-16	95	1-30	31-45	46-60	61-75	76+	N/A
17-18	105	1-30	31-45	46-60	61-80	81+	N/A
19-22	120	1-30	31-45	46-60	61-80	81-105	106+

- A pitcher cannot pitch in more than one (1) game in a day.
- A pitcher cannot throw in more than six (6) innings in a calendar week.
- A calendar week is defined as 12:00 AM Sunday – 11:59 PM Saturday.
- A calendar day is defined from 12:00:01 AM to 11:59:59 PM that same day.
- One pitch constitutes pitching in a game and in an inning.
- Each game will have an official pitch count recorder ("OCPR").
  - The OCPR cannot be the manager of the team.
  - The OCPR cannot be a coach who is on the field actively coaching.
  - The OCPR cannot be the base or home umpire assigned to the game.
- Responsibilities of the OPCR:

- Shall inform the plate umpire when a pitcher has met his maximum number of pitches. This does not relieve the managers of their responsibility to remove the pitcher in the event that the OPCR does not notify the managers.
- After each half inning, the OPCR will confer with both of the teams' managers to confirm the pitch count from the previous half inning.
- In the case that the Bronco 11 and 12 year old leagues are combined, an 11 year old must pitch at least 2 of the first 4 innings of the game. In other words, 11 year olds must pitch 2 complete innings out of the first four innings of the game. (Added Dec 17)
- Any violation of these pitching rules will result in the pitcher being deemed an “ineligible pitcher” and a protest shall be deemed to have been filed. Procedures for this violation then will follow PONY Rules regarding the use of an ineligible pitcher.

## Pony League Program (13 & 14 year olds)

**Objective:** The objective of this league is to assist each player in achieving his/her fullest potential in the game of baseball.

**League Rules:** Official Pony League rules in conjunction with Official Major League Baseball Rules will govern play. CTAA will participate in North Suburban League (NSL) for Recreation League Teams and Competitive League Teams, and will be governed under the rules of that membership league. Select Teams will participate in Quad County League (Quad) and will be governed under the rules of that membership league.

- A player must play minimum of 3 defensive innings and have one at-bat in a seven (7) inning game unless superseded by individual league rules. Exception will apply for Select (Quad) Team players.

### Pitching

1. PONY Baseball pitching rules as stated in the PONY rulebook will govern all Pony players that are members of a Select Team (Quad).
2. Players are limited to:
  - 3 innings maximum per North Suburban League (NSL) or In-House Playoff games.
  - 7 innings maximum per week for North Suburban League (NSL) or In-House Playoff games. (Sunday – Saturday)
  - 3 innings maximum per Select Team Game (Quad) UNLESS:
    - The select team player has chosen not to participate on a NSL Team;
    - OR
    - Permission is obtained from the player's NSL Manager; OR
    - 40 hours rest is available before the player's next NSL game. The 40 hour rest period is measured from the start time of the previous game.
  - 10 Innings Maximum per week for select team (Quad) games (Sunday – Saturday)
  - 7 Innings in a given calendar day

### General Play Rules

- Ten-Run-Rule will be in effect after four and one-half (4 ½) innings if the home team is ahead.
- NSL games shall use continuous batting order, i.e. each player shall be included in the batting line-up.
- NSL games shall use free defensive substitutions, with the exception that no pitcher may re-enter the game as a pitcher after he/she has been removed from the mound.
- Head first slides are permitted at all bases.
- A Team must have at least eight (8) players in order to play a legal game.
- A team will start a game when at least eight (8) players are present. If eight (8) players are not present at game time, the team will have fifteen (15) minutes from the scheduled game start time to get at least eight (8) players. If a call-up or call-over player is used the manager must comply with CTAA policy. If not enough players are found, a team can play with eight (8) players but an out must be recorded for the ninth batter spot.
- If a team starts a game with nine (9) players or ten (10) players and a player is injured, the team may continue the game as long as it fields eight (8) or more players, and an out will NOT be recorded in the spot where the injured player batted. If a player leaves or is ejected from the game, the game can continue, if the team can field eight (8) or more players. An out WILL be recorded in the spot where the absent or ejected player(s) batted. Less than eight (8) players will result in forfeit.
- The first time a bat is thrown in a game both teams will be given a warning. On the next incident of a thrown bat, the offending player, no matter which team, will be called out and the play is dead. No runners can advance on the play.

- A courtesy runner may be substituted for the catcher, if the catcher is on base with two (2) outs. The player on the team who made the last out must replace the catcher on base. A courtesy runner may be used at the discretion of the manager, but is not required by CTAA. An umpire may make the request to the manager to speed up the game.

### **Discipline**

- Any coach or manager who is ejected from a game by an umpire will be suspended for the very next game. Suspensions will be reviewed by the executive board for possible other disciplinary action.

### **Guidelines for League Formation**

- Pony age players that make a high school roster, at their own decision, will be allowed to “play up” at Colt baseball for the given year. Once the player chooses to play up that player loses their eligibility for the Pony league and any tournament or select team participation at the Pony level.
- The CTAA VP of Baseball will accept name for NSL recreation, competitive and Quad County League Managers and submit them along with recommendation to the CTAA Board of Directors for approval.
- NSL Rec. League Rosters will be set to a maximum of 15 players and a minimum of 11 players per team.
- NSL Competitive League Rosters will be set to a maximum of 18 players and a minimum of 14 players.
- Quad County League Rosters will be set to the individual rules of the league or a maximum of 15 players and minimum of 12 players.
- Thirteen (13) and fourteen (14) year old players will both play on NSL rec. and competitive league teams with an equal distribution per team to accommodate league specific pitching rules by age eligibility.
- There will be up to two Select (Quad) teams as follows. Team 1: 14 and under which will select the top level Pony age eligible players. Team 2: 13 and under which will select the top level Pony players age 13 and under.
- In order for a player to be eligible to try-out for a select team the player must have been registered in the CTAA for the current season prior to the select team try-outs and live within the geographical boundaries with-in the CTAA as defined by PONY Baseball or have previously played in the CTAA as approved by the CTAA Board. The only exception to this rule shall be for players who did not live within the boundaries of the CTAA the previous year and now live within those boundaries and are new registrants to the CTAA. Quad County rules, as governed by PONY Baseball apply for eligibility to participate on a select-team for CTAA.
- If desired by the registered player, they may elect to try-out for Select Teams (Quad). Players that are selected to participate on the Select Teams (Quad) may also elect to participate in the NSL. Players who make Select (Quad) Teams and elect to play are automatically placed on a NSL Competitive Level Team as a second team.
- Players not picked for a Select (Quad) Team are automatically placed on a NSL rec. level team.
- NSL rec. level players will have an opportunity to try-out for selection onto a NSL Competitive Team as a second team.
- Additional fees will be collected to cover the expenses of participation on a second team in CTAA. Registration fees cover selection to first team participation. Additional fees may also apply for additional team expenses for Select Teams as approved by the CTAA Board of Directors and detailed cost breakdown provided by Team Manager for additional uniforms, games etc.
- Pony level players will also have the opportunity to participate on PONY League World Series at the 14U and 13U age levels. Try-outs for selection to these teams will occur in May.
- Players not selected to a PONY World Series Team may elect to try-out for Summer Tournament 14U Level team(s) in May/Early June for play after the conclusion of the NSL season.

### **Manager Selection and Try-outs**

- The Pony Coordinator will accept names for the Select (Quad) team(s) manager(s) and submit them along with a recommendation to the CTAA Board of Directors for manager approval.
- The Pony League Coordinator, Approved Select Team Manager and at least two (2) members of the CTAA Board of Directors will conduct open try-outs. Prior to this try-out, all participants will be informed that there is no mandatory playing time for select (Quad) team members.
- The select team players will be chosen from those players who participate in the select team try-out. The select team manager(s) will select players from participants to complete the roster.
- If two select teams are to be chosen, all players from the primary team (14U) will be selected prior to the formation of the secondary team (13U). Caution must be exercised during the player selections to insure that all defensive positions are accounted for and to avoid simply picking the best players for any one team.
- Only those players who participate in the select team tryout are eligible to be chosen for a select team. Exceptions to this rule must be reviewed and approved on an individual basis by the CTAA Board of Directors.
- Players that participate in the NSL rec. League may elect to try-out for participation on the NSL Competitive League team(s). There will be as many NSL competitive League Teams as there are players to meet minimum roster limits and available coaches.
- All Managers and Coaches must be submitted to and approved by the CTAA Board of Directors and be eligible to coach based on Pennsylvania State Laws required for volunteer clearances.

### **Multiple Team Play**

- Players on a select (Quad) team and NSL competitive team as a second team will have the Select team play as a priority over NSL play. Based on Select team managers choice.
- Players on a NSL rec. Level team and NSL competitive team as a second team will always play as a priority for the Rec. Level team.

### **Guidelines for all Players**

- Pony players may use metal spikes.
- It is recommended use of a face guard for batting helmet but is not required.
- Catchers are required to use protective athletic cup when playing that position.
- Any player participating in the Pony League Select (Quad) program for another Association will not be permitted for any reason to play on or be on the roster of a CTAA NSL or Quad team.

### **Tournament Play**

- All Pony League players will be selected using the CTAA approved guidelines that are part of the Policy and Procedure Manual.
- Final roster size is determined by the team Manager but cannot exceed fifteen (15) players.
- There will not be “even” teams selected if enough players try-out for multiple teams.
- Select (Quad) team players can try-out for Tournament teams but may not participate in Tournament Play prior to the end of its league schedule, including playoffs except with the approval of the Select Managers and CTAA Board of Directors.

## Colt League Program (15 & 16 year olds)

**Objectives:** The objective of this league is to provide a competitive environment for fifteen (15) and sixteen (16) year olds to participate while preparing them for the style of baseball they will encounter in future levels of play. This includes setting a standard of participation which includes not only the enhancement of baseball skills, but incorporates good sportsmanship, training and practice skills, honesty, integrity and a positive, healthy and respectful attitude about the game of baseball and all of its participants including managers, coaches, umpires and spectators. To accomplish these goals, CTAA will create travel team(s) selected from a tryout process to compete in the North Hills Federation league and to further have at least one if not more teams to play at the highest level in the Federation League. All CTAA Colt teams will have the opportunity to be sanctioned Colt World Series Teams.

### Manager / Team Selection Procedure - Colt League:

- The Colt League coordinator will obtain the names of all fifteen (15) and sixteen (16) year olds registering for the Colt League Program. All registrants for the Colt League Program must be a resident of Cranberry Township of Sevens Fields Borough. Exceptions to this rule will be considered by the CTAA Board.
- Pony League age baseball players that make a high school roster, at their own decision, will be allowed to “play up” at Colt baseball for the given year that the player is on the high school roster. Once the players chooses to "play up", that player loses his eligibility for the Pony League and any tournament or select team participation at the Pony level.
- All teams will be travel teams. There will be a tryout to select one (1) or (2) select traveling teams from the registrants.
- Traveling team rosters will be set at a maximum of eighteen (18) players, minimum of twelve (12) players.
- The PONY Baseball Rules and Regulations for Colt Leagues shall govern the season's play.
- Travel team managers will be selected and receive approval as outlined in the Policy & Procedures guidelines on manager selection.
- The following guidelines apply to the formation of the travel team (s):
  - The CTAA VP Baseball coordinator will accept names for the manager(s) of the travel team(s) and submit them along with a recommendation to the CTAA Board of Directors for manager approval.
  - The Pony League, Colt League, and County League Baseball coordinators, primary travel team manager and one member of the CTAA Board of Directors will conduct one “open tryout”. Prior to this tryout, all participants will be informed that there is no mandatory playing time for travel team members.
  - The travel team players will be chosen from those players who participate in the travel team tryout. Exceptions to this rule must be reviewed and approved on a individual basis by the selection committee and the CTAA Board of Directors.
  - If two travel teams are to be chosen, all players for the primary team will be selected prior to the formation of the second and any subsequent teams.
  - Only those players who participate in the travel team tryout are eligible to be chosen for a travel team.
  - A player that is a present member of a JV or Varsity High School Baseball team and eligible to participate in the CTAA program must try out.
  - Additional travel teams will be formed in any instance where there are sufficient players, a fifteen (15) player minimum, and a manager interested in forming a team. Additional teams will play in an appropriate travel league.



## **Palomino/County League Baseball (17, 18 & 19 year olds)**

**Objectives:** The objective of this league is to provide a highly competitive environment for seventeen (17), eighteen (18), and nineteen (19) year olds to participate while preparing them for the style of baseball they will encounter in future levels of play. This includes setting a standard of participation which includes not only the enhancement of baseball skills, but incorporates good sportsmanship, training and practice skills, honesty, integrity and a positive, healthy and respectful attitude about the game of baseball and all of its participants including managers, coaches, umpires and spectators. All tools available to develop the skills and knowledge of the game for the participants will be provided.

### **Manager / Team Selection Procedure - County League Baseball:**

- The County League Baseball Coordinator will obtain the names of all seventeen (17), eighteen (18), and nineteen (19) year olds registered for the County League Baseball Program. County League Baseball boundaries concerning residency will be followed for this program. Thus, all registrants must be a resident of Cranberry Township, PA. No exceptions to this rule will be considered.
- The team manager(s) will be selected and receive approval as outlined in the Policy & Procedures guidelines on manager selection.
- A tryout will be conducted for all registrants using the following guidelines:
  - Only those players who participate in the select team tryout are eligible to be chosen for a select team. Exceptions to this rule must be reviewed and approved on an individual basis by the CTAA Board of Directors.
  - Based on the number of registrants and roster size, excess registrants will be cut and monies refunded.
  - Minimum roster size will be twelve (12) and the maximum will be eighteen (18).
  - The CTAA Board of Directors will set the roster size based on the number of registrants of a given year.
  - In the event there are fewer than eleven (11) registrants, the CTAA Board of Directors may authorize 16 year old participants from the Colt League Program to move up to the County League Baseball Program. Only the required number of sixteen (16) year olds necessary to increase the County League Baseball roster size to eleven (11) will be permitted to move up.
  - In the event that sixteen (16) year old participants will be needed as outlined above, the selection of the participant(s) will be made before the Colt League Program begins its team selection process. It should be noted that the best interest of the participant(s) should be the only motivator in selecting on which team a particular player is placed.
  - Based on a yet to be determined format, the CTAA Board of Directors may allow qualified 15-16 year olds to be rostered on any Palomino County Baseball Roster regardless if there is a call-up need.

# CTAA Softball Information

## 8U League

1. A player is not permitted on the playing field without a CTAA provided uniform and glove.
2. All players will bat and field the whole game.
3. All batters and runners must wear batting helmets and chin straps.
4. All players will bat in consecutive order.
5. All catchers must wear full equipment.
6. All players will be taught all positions (infield, outfield, catcher, and pitcher) throughout the season. They must **change** positions at least **once** per game or after 2 consecutive innings a position.
7. A coach will be used to pitch to the batter from a distance between 25 to 35 feet.
8. Four defensive coaches will be allowed on the field to instruct defensive players, the defensive coaches will also call outs.
9. The home team manager will supply the game ball and the league equipment for each game.
10. Both team managers shall determine if the game should be played in case of rain. If there is lightning in the area, play shall stop immediately.
11. If a player has played a minimum of 2 years of 8U Softball and/or Pinto League Baseball in the CTAA, and because of the date of their birth, that player should play an additional year in the 8U League, the player has the option of playing in the 10U Fastpitch or 10U Slowpitch
12. Not required, but recommended, that all players in the field wear a fielders mask.
13. All pitchers must wear a fielders mask and a heart guard.
14. An 11 inch hard ball may be used.

## THE FIELD

1. The distance between the bases is sixty (60) feet.
2. The distance between the pitchers rubber and home plate is thirty-five (35) feet.
3. An eight-foot arc shall extend in from of home plate from baseline to baseline. This area is foul territory.
4. A chalk line shall be drawn halfway between the bases, except first.

## GAME RULES

1. Games are played for six (6) innings or one and a half (1.5) hours, whichever comes first.
2. There are no walks or strikeouts.
3. Three outs per innings.
4. This league has a Five-Run-Rule in effect for the first five (5) innings. In other words, if the batting team scores five runs before they get three outs, the inning is over.
5. Each batter is allowed eight (8) pitches. If the batter hasn't hit the ball after eight (8) pitches, the ball will be placed on the tee for the 9<sup>th</sup> pitch.
6. Any ball hit into the eight (8) foot arc in front of home plate will be a foul ball.
7. No more than six (6) players are permitted to play the infield, including the catcher. All outfielders must be in the grass.
8. When any player in the infield has control of the ball, play will stop. If a runner is more than halfway to the next base, the runner is awarded that base. If the runner is less than halfway to a base, the runner returns to the last base touched.
9. An overthrown ball to first base or third base by a fielder is a dead ball and the play stops.
10. A player or players will be allowed to pitch from a distance of 35 feet the entire season. Live pitching from a player will only be allowed in the first inning. Strikes and balls will be kept. After four pitched balls to the batter, i.e a walk, the batter will bat from a tee. After three called or swinging strikes are called, the batter will bat from a tee. **Players can pitch using either slow or fast pitching styles.**
11. If a ball is hit in the outfield, the runner will be encouraged to run until the ball is in the infield.

## 10U, 12U, 15U, 18U, and all (GPGSL Slow and Fast Pitch) Softball

League Rules: Official ASA rules for Junior, Intermediate, Major, Senior and all (GPGSL Slow and Fast Pitch) Softball will govern these leagues with the following exceptions and clarifications.

1. ASA umpires will be used for all scheduled games.
2. Judgment calls cannot be protested, however, an appeal can be made to the umpire who can overturn or deny the appeal.
3. If a rule infraction is of concern it may be referred to the softball board consisting of the league coordinators, ASA supervising umpire, and the softball vice president. Protested games are to be avoided if possible.
4. Managers and/or coaches are the only individuals to coach the bases and warm-up the pitcher between innings. If a coach, manager or other parent cannot be found to coach a base, a player may be used but must wear a helmet.
5. Continuous batting will be in effect for all age groups.
6. Any softball traveling team will be governed by the rules of that league.
7. Smoking or the use of any tobacco product will not be permitted by anyone while on the bench or playing field.
8. CTAA in house teams will play up and until the allotted time slot. If a full inning is not completed during the allotted time slot, and if the home team is ahead and at bat when time expires, then the game is over, otherwise the score reverts to the bottom of the previous inning. Any traveling team will be governed by the rules of that league.
9. Only four (4) non-team members (manager, coaches and scorer) per team permitted on the bench during the game.
10. A minimum of eight (8) players is required to play a game. If a player leaves the game due to injury or emergency, play will be legally completed with eight (8) players.
11. If a team is short of players a manager must call-up players from the appropriate league i.e. Junior calls up Farm, Intermediate calls up Junior, Major calls up Intermediate, and Senior calls up Major.
12. Call ups must be placed at the bottom of the batting order and cannot pitch, except Majors being called up to Seniors can pitch. Fast-pitch call ups can play any position.
13. Wearing of complete uniforms, hats, jerseys, pants, socks and all appropriate safety equipment, helmets with CHINSTRAPS, catcher masks, and chest protectors (14 & under) are mandatory. Shin guards for catchers are required for slow-pitch 10 & under and all fast-pitch.
14. If an ASA umpire fails to show, every attempt should be made to play with umpires agreeable to both managers.
15. **The home and away team managers are responsible for calling a game due to poor field conditions up to one hour prior to the game.** Please notify the umpire or umpire coordinator for softball. If the umpire or umpire coordinator is not notified, the home manager is responsible for paying the umpire fee..
16. There will be no canceling of any games for reasons other than weather. Remember to call up players from a lower league.
17. The home team is responsible for rescheduling rain out game, all games must be reschedule within forty-eight (48) hours, please notify your league coordinator.
18. Both teams must notify the league coordinator of game results.
19. The home and away team's manager is responsible for securing bases, storage of equipment, and general clean up after the game.
20. Tiebreaker for season champs: Win/loss/tie percentage - head to head games - runs differential in head to head games. All ties will be considered half a win.
21. Trophies will be awarded as decided by the trophy committee
22. All teams (except Farm) will participate in an end of season tournament.
23. Tournament teams. See CTAA tournament team selection guidelines.
24. For in-house slow-pitch, only single wall, ASA approved, non-composite bats are legal, no portion of the bat can be composite.
25. Specification for each bat must be given to the team manager. If no specifications are provided, then that bat will not be allowed. Go to the manufacturer's website for the specifications or use [www.bigcatsoftball.com](http://www.bigcatsoftball.com) for bat classifications. Pure singlewall and singlewall with inner-lining are legal for in-house use.

26. All Playoff games will be played with no time limit. This affects Junior, Intermediate, Major, and Senior leagues. All in-house slow-pitch playoffs will be double-elimination.
27. There is a two hour time limit on games. Both managers and umpires are responsible for getting the games started as soon as possible. Games are played in the assigned time slots, 6:00 PM to 8:00 PM for example, regardless of start times or delays. In the case of weather related delays, a game will be rescheduled if the minimum number of innings are not completed for that league.
28. Any rescheduled games due to weather for regular season games will be played over from the beginning. In the playoffs, games will resume from the point that they were interrupted. Batter will start with a fresh (0-0) count.
29. During the playoffs, the higher seeded team, based on regular season final standings, get to choose if they want to be home or visitors including the championship game(s), the lower seed chooses in the "if necessary" game.
30. Players must play in 60% of their in-house games to be eligible for GPGSL the following year. Injuries are the exception.

## 10U League

1. Will **not** observe the infield fly rule.
2. Will **not** observe the third strike rule (foul ball).
3. The ASA ten-run-rule will apply after four (4) innings.
4. When the player who has left the game is scheduled to bat, an out will not be declared for each turn at bat. The player can return to the lineup card.
5. Will play six (6) innings.
6. Will observe the ten (10) batter maximum per inning except for the sixth inning and beyond.
7. The 10<sup>th</sup> batter cannot be intentionally walked. The batter must either strikeout or put the ball in play. The 10<sup>th</sup> batter will bat as if there are two outs.
8. After three (3) walks in an inning, the umpire is asked to expand the strike zone with the use of an expanded strike zone mat for the remainder of that inning. If a new pitcher is inserted the strike zone should continue expanded.
9. An overthrown ball, that goes into foul territory, to 1<sup>st</sup> base, 3rd base, or home by any fielder is a dead ball and the play stops. The runners advance to the base they are going to.
10. No rover. Outfielders must stay in the grass until the ball is hit.
11. Line up cards with full names and numbers will be supplied by both managers.
12. No player can sit on the bench for two (2) consecutive innings. Play an inning, sit an inning.
13. Pitchers will only be allowed to pitch 3 innings in a game during the regular season. This does not apply during the playoffs.

## 12U League

1. Will **not** observe the infield fly rule.
2. Will **not** observe the third strike rule (foul ball).
3. The ASA ten run rule will apply after five (5) innings.
4. Will play seven (7) innings.
5. When the player who has left the game is scheduled to bat, an out will not be declared for each turn at bat. The player can return to the lineup card.
6. Will observe the 10 batter rule per inning, except the seventh inning and beyond.
7. The 10<sup>th</sup> batter cannot be intentionally walked. Te batter must either strickout or put the ball in play. The 10<sup>th</sup> batter will bat as if there are two outs.
8. Line up cards with full names and numbers will be supplied by both managers.
9. No player can sit on the bench for two (2) consecutive innings. Play an inning, sit an inning.
10. Outfielders must stay in the grass until the ball is hit.

## 14U League

1. Will **not** observe the third strike rule (foul ball).
2. The ASA ten run rule will apply after five (5) innings.
3. Will play seven (7) innings.
4. When the player who has left the game is scheduled to bat, an out will not be declared for each turn at bat. The player can return to the lineup card.
5. Will observe the 10 batter rule per inning, except the seventh inning and beyond
6. The 10<sup>th</sup> batter cannot be intentionally walked. The batter must either strikeout or put the ball in play. The 10<sup>th</sup> batter will bat as if there are two outs.
7. Line up cards with full names and numbers will be supplied by both managers.
8. No player can sit on the bench for two (2) consecutive innings. Play an inning, sit an inning.
9. Outfielders must stay in the grass until the ball is hit.

## 18U League

1. Will **not** observe the third strike rule (foul ball).
2. The ASA ten run rule will apply after five (5) innings.
3. Will play seven (7) innings.
4. When the player who has left the game is scheduled to bat, an out will not be declared for each turn at bat. The player can return to the lineup card.
5. Will observe the 10 batter rule per inning, except the seventh inning and beyond
6. The 10<sup>th</sup> batter cannot be intentionally walked. The batter must either strikeout or put the ball in play. The 10<sup>th</sup> batter will bat as if there are two outs.
7. Line up cards with full names and numbers will be supplied by both managers.
8. No player can sit on the bench for two (2) consecutive innings. Play an inning, sit an inning.
9. Outfielders must stay in the grass until the ball is hit.

# Adult Coed Softball

## RULES

**ASA Rules will prevail**, with the addition of the following playing rules:

1. **Umpires decisions will be final! NOTE:** Please, no arguing with the umpires. If the umpire makes a mistake live with it and move on.
2. Each game will be seven (7) innings or one hour and fifteen minutes in length. **No Longer!** If a game is called due to time, the score at the end of the last complete inning will determine the winner or tie.
3. The ASA ten run rule will apply after five (5) innings or four and one half (4 ½) innings if the home team is ahead. The ASA 15 run rule will apply after four(4) innings or three and one half (3 ½) innings if the home team is ahead.
4. A game will be considered complete after four and one half (4 ½) innings if the home team is winning, or after five (5) complete innings if the away team is winning or the game is tied. If a game is started but not completed due to weather, the game will be resumed at a later date from the point at which it stopped. When a game is resumed, if a player that started the game is not present, they may be substituted for by another player. The replacement player is not required to have been listed on the original lineup. Maximum combined time cannot exceed 1 ¼ hours.
5. A count of one ball and one strike will apply to the batter. With two strikes, a batter may foul off one pitch, after a second foul the batter is out.
6. Each team coach will provide the opposing coach with a batting order (with first name, last name, and number if available) before each game. All players will bat in a continuous batting order or be listed as a SUB on the lineup card.
7. Defensively, there must be at least two women on the field at all times, with the exception of injury.
8. A team can start a game with eight (8), nine (9), or ten (10) players. Two (2) players must be women.
9. A team can end a game with eight (8) players. If all men, then an out will be taken each time the woman's spot in the lineup comes up for each of the two women who cannot finish the game... If one woman is still playing, then only one out will be taken at the missing woman's spot in the batting order. This rule takes precedence over rule 10. Note: if a woman is hurt or has to leave during a game, you can not replace her with a man in the field.
10. If a player can no longer play (bat or field), the next time that player is scheduled to bat, an out will be recorded. The batting order will then be closed and no other outs will be recorded for that spot.
11. A player or players can be added to the end of the original batting order up to the time that the first batter has batted a second time. If the first batter has batted a second time, then no one can be added to the lineup. Those players will have to be substituted into the lineup based on ASA entry rules.
12. Only league rostered players are allowed. A forfeit will be declared if a team does not have enough players.
13. If a man is walked before a woman bats, the man advances to second base and the woman takes first base. The offensive team must announce that a woman is on deck prior to the man's first pitch.
14. The pitcher will pitch from a distance of 50 feet, and have an arc of 6 – 12 feet. For the pitcher's safety, if the field has a mound, the pitcher may pitch from a distance other than 50 feet.
15. No metal spikes.
16. A three (3) home run limit per game will apply. All home runs hit after the third home run will be recorded as an out. This only applies to home runs hit over the fence. For some fields, specific ground rules may be made concerning balls hit over the fence. These ground rules will be provided at the start of the season.
17. The NO CONTACT rule is in effect for base runners. A runner must do everything possible to avoid contact. Runners do **not** have to slide.. just avoid contact. Fielders are not entitled to block a base without having the ball. Runners that initiate contact will be called out. In the event of contact, it is an "Umpire's Judgment" call, as to which player caused the contact. A fielder may not simulate the making of a play if they don't have the ball.
18. **BATS: FOR THE SAFETY OF ALL PLAYERS:** The ASA banned bat list will be used. If the umpire declares that a bat is banned and then it is used, an out will be recorded with the expulsion of both the offending player and the manager for the remainder of the game.
19. **BALLS: FOR THE SAFETY OF ALL PLAYERS:** A .52 core/375 compression ball will be used.

20. **CO-ED OUTFIELD LINE:** Three cones will be placed in the outfield 175 feet from the back point of home plate. One cone will be placed on the foul side of the first and third base foul lines. The third cone will be placed behind 2<sup>nd</sup> base in the line with home plate. Outfielders must remain behind this line when a women batter is up, until the women batter makes contact with the ball. If an outfielder passes the line before the ball is hit, a dead ball will be called, and the batter will be awarded first base.
21. Coordinator will send each manager a copy of every team's roster. This must be brought to all games by the manager or acting manager.
22. Verify that all players entered in the scorebook are legal players by checking names against rosters that were given to each manager. After a game is started, there will be no protests on line-ups submitted.
23. Home team must contact the umpire if the game is cancelled due to weather at least an hour before the game. If the umpire is not contacted, the umpire is owed half a games fee by the home team and the home team manager is responsible for getting the money to the umpire. The fee shall be paid by the home team, not from league funds.
24. If an umpire is not paid money that is owed, by the end of the season, then that team's manager will not be allowed to participate the following year. If a team's manager does not call an umpire twice during a season, when a game is cancelled due to weather, then that team's manager will not be allowed to participate the following year.
25. The league shall consist of an even number of teams.

## POLICIES

1. The coordinator and all team managers will monitor all rules. There may be a need to make modifications to the existing rules during the season. All proposed rule changes will be voted on by the League Rules Committee. The League Rules Committee will be made up of a representative from each team. The coordinator will send out the proposed change, by email, to each representative of the League Rules Committee. Each representative will email the coordinator back with their vote in a timely manner. Majority vote wins. If a tie, then the coordinator will break the tie. The coordinator will then email the Vice President of Softball. If the Vice President of Softball approves, then the rule change will take place.
2. An Adult Co-Ed Softball rules review meeting will take place each fall. This is chaired by the Vice President of Softball. Proposed rules will be reviewed, changed, or added during this meeting. The Vice President of Softball will then take these rules to the CTAA Board for approval. Any rules that pass this approval will then go to the CTAA general membership for approval. Any rules that pass this approval will then become official rules.
3. 75% of each team roster must be made up of players who live in the Seneca Valley School District.
4. Each team must have a player that is 21 years old or over. This is for ASA insurance purposes.
5. Team managers are to have each of their players to sign the ASA team registration form and turn it into the league coordinator by the second Sunday of the season. Failure to turn in the roster on time will cause the team to be excluded from the playoffs.
6. Teams, **both home and visitor**, that play the first game on each field, must get the fields ready.
7. Teams, **both home and visitor**, must drag the fields after the last game, put away bases and cones, and lock the storage sheds.
8. Any problems or interpretation of rules should be reported to the league coordinator. The coordinator will handle any problems in a timely manner. If there is an issue involving the league coordinator, then the issue should be sent to the Vice President of Softball.
9. Any issues involving a player or player's conduct should be sent to the league coordinator and the Vice President of Softball. The Vice President of Softball will contact the CTAA Board to see what actions should be taken. This could include a warning, a suspension, or a hearing in front of the CTAA Board. The offending player(s) will be contacted by the Vice President of Softball on what decisions have been rendered. Since children are often present, the use of profanity on, or around, the fields is prohibited.
10. Tie-Breakers used for Playoff seedings: 1. Winning Percentage, 2. Head to Head (all teams had to have played each other for this to apply), 3. Total Run Differential, 4. Total Runs Scored, 5. Total Runs Allowed, 6. Coin Flip.
11. In Playoffs, the higher seeded team, based on of the final regular season standings, gets choice of being home or visitor.
12. Players must be at least 18 years old by the first scheduled game of the season.

## REGISTRATION

1. Registration will be by team.



2. The cost per team will be determined by the CTAA prior to the season.
3. Teams may receive a number of youth fund raising tickets which they may keep or sell.
4. Team managers must make a request, **to the league coordinator**, for a spot in the league no later than the end of February for spring ball and no later than August 31 for fall ball. Placement in the league is not guaranteed even if a request is made prior to the deadline. For spring ball only, teams that played the prior season and are in good standing shall receive placement preference over teams new to the league. For fall ball, teams in good standing are taken in the order that requests for placement are made, regardless of whether or not the team has participated before. New teams are automatically to be considered as being in good standing. A deposit is required to hold your spot. For fall ball, if requesting a spot in the league after August 15 but before August 31, the deposit is due immediately. The deposit will be applied to the league fee. A team that drops out after making a deposit will forfeit the deposit unless another team can be found to take its place.
5. Request for a spot in the league made after the deadline will be turned down unless the league is in need of an additional team to create an even number of teams.
6. Teams accepted into the league must make full payment no later than March 31 for spring ball and August 31 for fall ball. If payment is not received on time the team will be declared ineligible for the playoffs unless prior arrangements have been made with the league coordinator. The league fee must be delivered to a place designated by the league coordinator. If mailing the league fee enough time must be allowed so that the fee is received by the deadline. League fees not paid by one week prior to the start of the season, or by the above deadline, whichever comes first, may result in a team being dropped from the league.

## ROSTERS

1. Individual player online signup must be completed one week prior to the first scheduled game of the season.
2. The initial roster must contain a minimum of two women and eight men.
3. No additions to the roster may be made once the season starts except to replace players that become unavailable. Final rosters are set as of May 31. Final rosters for fall ball are set as of one week prior to the first scheduled game. Failure to supply a completed roster on time will result in a team being declared ineligible for the playoffs.
4. To substitute a player onto the roster after the start of the season the player's information must be e-mailed to the league coordinator. The player that is being replaced must also be noted.
5. A list of players added each week will be e-mailed to all team managers each Saturday.
6. Players must be rostered prior to playing in a game.
7. Players may only be rostered on one league team.
8. By the start of the season team managers must complete an Excel spreadsheet based roster and return it to the league coordinator.
9. In order to be eligible to play in the playoffs, a player must be rostered on the team they play for.
10. During the playoffs, a team may only use players that are on their roster.
11. During the regular season, a team may borrow players from other team's rosters. This is to avoid forfeits. **Teams may not borrow players from another team if they have enough players from their own roster to take the field. Borrowed players must bat last in the lineup. Managers note on the lineup that a player is a borrowed player. All players rostered on a team must play if they are physically able if they are present at the game.**
12. Players that are looking for a team will be provided a list of team managers and contact information. The team manager will then notify them if there is a roster position available.

## DIVISIONS

1. Teams will be divided into two divisions prior to the start of the season, an upper tier and a lower tier.
2. Playoffs for each division will be held separately with the division playoff winners meeting in the league final.
3. Placement of teams in each division will be determined by the team managers that participated the prior year and the league coordinator(s).
4. New teams will be placed in the lower tier.
5. For spring ball, the top two teams in the lower tier, based on regular season records, must move to the upper tier the following spring season.
6. For spring ball, the bottom two teams in the upper tier, based on regular season records, must move to the lower tier the following spring season.
7. For fall ball, teams will be placed in divisions at the coordinators discretion.
8. The above placement guidelines may be waived if the makeup of the league makes it necessary.

## **REPORTING SCORES**

1. Scores must be reported to the league coordinator(s) via e-mail or text message by 6pm Monday following the games.
2. If a score is not reported by 6pm Monday, the scorekeeper will send e-mail reminders to the appropriate team managers.
3. If a score is still not reported by 6:00pm Tuesday following the game the game will be recorded as a “game not played” double forfeit.
4. Once declared as a “game not played” forfeit, the results will not be reversed even if the score is reported at a later date. The late reported score may be used for the playoff tiebreaker.
5. The declaration of a “game not played” forfeit may be appealed only to the Vice President of Softball
6. Two “game not played” forfeits during the regular season will result in a team being declared ineligible for the playoffs.
7. Standings will be reported on the CTAA website on a weekly basis for spring ball. Standings for fall ball will be reported on the website if possible. If the website is not used, standings will be report to the managers via email.

## **Awards**

1. For spring ball, regular season divisional champions receive ASA plaques..
2. For spring ball playoff division champions will receive a trophy.
3. For spring ball overall playoff champion will get the name engraved on the Adult League Championship cup.
4. For fall ball, awards will be determined by the league coordinator.

# Women's League Softball

## RULES

ASA Rules will prevail, with the addition of the following playing rules:

1. **Umpires decisions will be final! NOTE:** Please, no arguing with the umpires. If the umpire makes a mistake live with it and move on.
2. Each game will be seven (7) innings or one hour, finish the current inning and play one additional inning with a maximum playing time of one hour and 30 minutes.. **No Longer!** If a game is called due to time, the score at the end of the last complete inning will determine the winner or tie.
3. The ASA ten run rule will apply after five (5) innings or four and one half (4 ½) innings if the home team is ahead. The ASA fifteen run rule will apply after four(4) inning or three and one halves (3 ½) innings if the home team is ahead.
4. In the event of inclement weather a game will be considered complete after four and one half (4 ½) innings if the home team is winning, or after five (5) complete innings if the away team is winning or the game is tied.
5. A batter will start an at bat with a no ball, no strike count. A foul ball on the third strike will be recorded as an out.
6. Each team coach will provide the opposing coach with a batting order (with first name, last name, and number if available) before each game. All players will bat in a continuous batting order or be listed as a SUB on the lineup.
7. A team can start a game with no fewer than eight (8) players.
8. A team can end a game with no fewer than eight (8) players.
9. If a team is using a continuous batting lineup and if a player can no longer play (bat or field), the next time that player is scheduled to bat, an out will be recorded. That batting spot will then be closed and no other outs will be recorded for that spot.
10. A player or players can be added to the end of the original batting order up to the time that the first batter has batted a second time. If the first batter has batted a second time, then no one can be added to the lineup. Those players will have to be substituted into the lineup based on ASA entry rules.
11. Only league-rostered players (e.g. on the official ASA tem registration from) are allowed in the lineup. A forfeit will be declared if a team does not have enough players at the start of the game.
12. The pitcher will pitch from a distance of 50 feet, and have an arc of 6 – 12 feet.
13. No metal spikes.
14. The NO CONTACT rule is in effect for base runners. A runner must do everything possible to avoid contact. Runners do **not** have to slide....just avoid contact. Fielders are not entitled to block a base without "having the ball". Runners that initiate contact will be called out. In the event of contact, it is an "Umpire's Judgment" call, as to which player caused the contact. A fielder may not simulate the making of a play if they don't have the ball.
15. **BATS: FOR THE SAFETY OF ALL PLAYERS:** The ASA banned bat list will be used. If the umpire declares that a bat is banned and then it is used, then an out will be recorded with the expulsion of both the offending player and the manager for that game.
16. **BALLS: FOR THE SAFETY OF ALL PLAYERS:** A .44 core ball will be used.
17. Home team must contact the umpire if the game is cancelled due to weather at least a hour before the game. If the umpire is not contacted, the umpire is owed half a games fee by the home team and the home team manager is responsible for getting the money to the umpire. The fee shall be paid by the home team, not from league funds.
18. If an umpire is not paid money that is owed, by the end of the season, then that team's manager will not be allowed to participate the following year. If a team's manager does not call an umpire twice during a season, when a game is cancelled due to weather, then that team's manager will not be allowed to participate the following year.

## POLICIES

1. The coordinator and all team managers will monitor all rules. There may be a need to make slight modifications to the existing rules during the season. All proposed rule changes will be voted on by the League Rules Committee. The League Rules Committee will be made up of a representative from each

team. The coordinator will send out the proposed change, by email, to each representative of the League Rules Committee. Each representative will email the coordinator back with their vote in a timely manner. Majority vote wins. If a tie, then the coordinator will break the tie. The coordinator will then email the Vice President of Softball. If the Vice President of Softball approves, then the rule change will take place.

2. An Women's League Softball rules review meeting will take place each fall. This is chaired by the Vice President of Softball. Proposed rules will be reviewed, changed, or added during this meeting. The Vice President of Softball will then take these rules to the CTAA Board for approval. Any rules that pass this approval will then go to the CTAA general membership for approval. Any rules that pass this approval will then become official rules.
3. Team managers are to get each of their players to sign the ASA team registration form and turn it into the league coordinator no later than the second game of the season.
4. Teams, both home and visitors, that play the first game on each field, must get the fields ready.
5. Teams, both home and visitors, must drag the fields after the last game, put away bases, and lock the storage sheds.
6. Any problems or interpretation of rules should be reported to the league coordinator. The coordinator will handle any problems in a timely manner. If there is a problem involving the league coordinator, then the issue should be sent to the Vice President of Softball.
7. Any issues involving a player or player's conduct should be sent to the league coordinator and the Vice President of Softball. The Vice President of Softball will contact the CTAA Board to see what actions should be taken. This could include a warning, a suspension, or a hearing in front of the CTAA Board. The offending player(s) will be contacted by the Vice President of Softball on what decisions have been rendered.
8. Tie-Breakers used for Playoff seedings:
  1. Winning Percentage,
  2. Head to Head ,
  3. Total Run Differential,
  4. Total Runs Scored,
  5. Total Runs Allowed, 6. Coin Flip.
9. For single elimination in the Playoff, the higher seeded team, based on the final regular season standings, gets choice of being home or visitor. For double elimination in the playoffs, the higher seeded team gets choice of being home or visitors until the finals. Fro the finals the winner's bracket champion will get choice. If there is an "IF Necessary" game, the loser's bracket champion will get choice.
10. Players must be at least 18 years old prior to the start of the season.

## REGISTRATION

1. Registration will be by team.
2. The cost will per team will be determined by the CTAA prior to the season.
3. 3. Team managers must make a request, **through the league coordinator**, for a spot in the league no later than the end of April each year. Placement in the league is not guaranteed even if a request is made prior to the deadline.
4. Request for a spot in the league made after the end of April will be turned down unless the league is in need of an additional teams.
5. If accepted into the league full payment must be made no later than the deadline established by the league coordinator.

## ROSTERS

1. Rosters must be submitted to the league coordinator prior to the start of the season. All players must sign the ASA registration form no later than the second game of the season. Failure to do so will make the player ineligible to play until the signature is obtained.
2. Players may be added to the roster after the start of the season To do so the player's information should be e-mailed to the league coordinator. Final rosters are set as of June 30. A list of players added each week will be e-mailed to all team managers on Saturday
3. Players must be rostered prior to playing in a game.
4. Players may only be rostered on one league team.
5. In order to be eligible to play in the playoffs, a player must be rostered on the team they play for and must have played in a minimum of 50% of the regular season games (as determined by the lineup cards).

6. During the playoffs, a team may only use players that are on their roster and have played a minimum of 50% of the regular season games. No cross-team substitutions are permitted during the playoffs.
7. During the regular season only, a team may use players from other team's rosters. This is to avoid forfeits. The team manager not able to field the minimum number of required players may:
  - Borrow a player/players from another, non-opposing, league-rostered team. The manager should arrange the substitute player(s) prior to the game.
  - Request from an opposing team substitute player(s), if available, so that the game can be played. It is the discretion of both managers prior to the game whether the game will be scored or if a forfeit will be declared.
8. **Teams may not borrow players from another team if at least nine (9) players from their own roster are available to take the field. Borrowed players must bat last in the lineup. Managers must inform the opposing team that they have borrowed a prior to the start of the game.**
9. Players that are looking for a team will be provided a list of team managers and contact information. The team manager will then notify thee player if there is a roster position available.

## REPORTING SCORES

1. Scores must be reported to the league coordinator(s) via e-mail by both managers by 6pm the Monday following the game.
2. If a score is not reported by 6pm Monday, the scorekeeper will send e-mail reminders to the appropriate team managers.
3. If a score is still not reported by at least one of the managers before 6:00pm on the Wednesday following the game the game will be recorded as a “game not played” double forfeit.
4. Once declared as “game not played” forfeit, the results will not be reversed even if the score is reported at a later date.
5. The declaration of a “game not played” forfeit may be appealed only to the Vice President of Softball
6. Two “game not played” forfeits during the regular season will result in a team being declared ineligible for the playoffs.
7. Standings will be reported on the CTAA website on a weekly basis.

## **CTAA General Information**

### **CTAA Concussion Policy**

The CTAA intends to follow the CDC Heads Up Concussion Program.

### **Canceling /Rescheduling of Games**

Baseball or softball games **can not** be postponed or canceled without the approval of the home team manager, league coordinator and/or the Vice President of Baseball or Softball. The only reason a game will be postponed is inclement weather or otherwise unplayable field conditions.

In the event that inclement weather delays the start of a game more than thirty (30) minutes into the regular time slot, the game will be cancelled. The teams scheduled for the time slot can continue to use the field to practice should conditions warrant. Unless approved by the VP of Baseball and/or VP of Softball, delayed games will not continue into the next scheduled time slot.

All games will end at the end of their regular time slot. If a game does not become an official game within its regular time slot, the game will end, the score will revert that of the last complete inning, and the results will be reported to the league coordinator. The only circumstance where the game will be continued is if the result of the game, as determined the league coordinator and the Vice President of Baseball or Softball, is necessary to determine the regular season first or second place finish.

The failure of any manager to comply with this rule will result in forfeiture of the game for the team involved.

It is the responsibility of the league coordinator to coordinate the rescheduling of any game with the field usage coordinator and umpire coordinator within forty-eight (48) hours of the canceled game.

## Player Call-Ups

Unless otherwise noted herein, each league will be assigned a primary and secondary team from the younger league for player call-up purposes. Players to be “called up” must be of the older age group of the particular league, if applicable.

### The rule will apply as follows:

#### **Baseball:**

All leagues except for Shetland, Pinto, Pony Travel, Colt, Palomino and County Baseball will be assigned a specific list of players to call up from the league below. Teams must use players on their list. If no player is available from the team's list, the team manager must contact the league coordinator in order to use a player on a different team's list.

A team must field six (6) of its own players in order for the game to be an official game in the following in-house leagues: Mustang 9, Mustang 10, Bronco 11, Bronco 12 and in-house Pony. In an instance where a team cannot field six (6) of its own players, but a sufficient number of call up players are available to field a team, the managers are encouraged to play the game.

For all leagues, any player or players that are called up must bat at the bottom of the order in the lineup. (Added Jan 05)

A call-up that is used in a game where there are already at least 9 rostered players on the field (10 for Mustang 9) must be the player that is required to sit. A regular rostered player cannot sit on the bench more than a call up.

#### **Softball:**

All leagues except Farm will be assigned a specific list of girls to call up from the league below..

### **RULES FOR BOTH BASEBALL AND SOFTBALL:**

A player can only be called up to complete a line-up to field a team as outlined in the league rules included in the Policy and Procedures. No player from the team's roster can be excluded from playing to use a player called up. However, any player who is called up, must participate according to those league rules. The only exception would be if a rostered player arrives late for the game, that player must be inserted into the line-up after the called up player's next at bat.

No player will be permitted to play in more than two games in one day (including his/her own game). A player called up in baseball will not be permitted to pitch.

To be eligible to be called up a player must participate in at least seventy-five (75) percent of his regularly assigned team's games. Managers should report to the league coordinator or the VP of Baseball any player that has missed more than twenty-five (25) percent of his teams games. This player will then be declared ineligible to be called up.

Agreement between both participating managers will allow either team to add a substitute player to their roster in event of an unexpected absence of a player and an eligible player is available at the field for the purpose of beginning a game to avoid rescheduling. The manager of the team involved must report this player to league coordinator within forty-eight (48) hours or that team will forfeit the game. The player called up must meet the rules as outlined above.

These rules have been drafted to provide for fair opportunity to all players eligible to be used as a call up. Failure of any manager to abide by these rules will be considered as using an “illegal” player and will result in the forfeiture of the game by the violating team.

## Manager Background Clearance Policy

Managers of all in-house and travel teams of the Association with one or more players under the age of 18 will be subject to background clearances as described below. Managers of teams all of whose players are age 18 or older as of March 31 of the calendar year of play, and who are not expected to call up players younger than 18, will not be subject to background clearances for that year.

Team managers will complete and submit required Volunteer Background and Child Abuse Clearances. The required forms are available on the Association website. Clearances will be completed at the expense of the individual requesting to volunteer/manage. The board will appoint a Security Coordinator to ensure all background clearances are completed under this policy. Pennsylvania law requires volunteers (14 years and older) to complete the following three (3) separate clearances as a part of the volunteering process (a) Pennsylvania Child Abuse Clearance (b) Pennsylvania Criminal Background Check conducted by the State Police and (c) Federal Background Check conducted by the FBI or Disclosure Statement Application for Volunteers if you have resided in the state of Pennsylvania for over ten (10) uninterrupted years as of March 31 of the calendar year of play. (Changed Dec 17)

### Examples:

A manager of a team playing games in any month of 2008 who commenced uninterrupted residency in Pennsylvania on or after April 1, 1998 must have a Child Abuse History Clearance completed.

A manager who moved to Pennsylvania in 2003 but can present evidence of a Child Abuse Clearance completed in 2004 will not be subject to a new Child Abuse History Clearance.

Managers may submit proof of Criminal Record Checks or Child Abuse History Clearances completed elsewhere in order to comply with this policy. The Association also will accept clearances performed by MidAm Hockey. Requests to accept other clearances performed by other organizations will be evaluated by the Board on a case-by-case basis.

All manager Criminal Record Checks will be no older than five (5) years as of March 31 of the calendar year of play. No individual will be allowed to manage a team any of whose players are under the age of 18 without a completed Criminal Record Check that is no older than five (5) years.

Child Abuse Clearances, where required, will only be done once by the Association unless there is an interruption in Pennsylvania residency. For managers subject to Child Abuse History Clearances, the DPW will not return the results of the clearance to the Association; instead, DPW mails a letter directly to the individual. Therefore, a manager must submit a copy of the DPW letter to the Security Coordinator. Managers will be removed from their duties if their DPW letter is not received by the Security Coordinator within two (2) weeks of its anticipated receipt date and a replacement will be designated by the overall coordinator of the age group program.

**The Security Coordinator will maintain a list of individuals with background clearances performed under this policy and maintain proof of the most recent background clearances for each manager. The Security Coordinator will disclose the results of the clearances to the President and Vice Presidents of Baseball and Softball only if the infraction relates specifically to (1) neglect or abuse of individuals or (2) substance abuse within a year of the clearance date. The Executive Committee will determine if a manager should be removed from duties as a result of this information.**



## CTAA Manager Responsibilities

1. Attend monthly CTAA meetings and other scheduled league meetings. If unable to attend, send a representative.
2. Attend mandatory CTAA sponsored coaches' clinics.
3. Attend tryouts and drafts for your respective league.
4. Perform the following functions:
  - (a) Pick up equipment and uniforms from the equipment coordinator at the scheduled time for your league.
  - (b) Distribute uniforms making sure all players have complete uniforms.
  - (c) Handle the distribution and collection of CTAA fund-raiser, if applicable.
  - (d) Collect uniforms and equipment and return them to the equipment coordinator at the scheduled time for you league.
  - (e) Umpire in accordance with specific league policy.
  - (f) Participate in field maintenance as required.
5. Select a coaching staff. Managers are ultimately responsible for the actions and behavior of their coaches during games. Personal feelings between coaches and managers must be kept off the field. Disputes should be brought to the attention of the league coordinator or the CTAA executive board.
6. All managers should conduct themselves appropriately during the time they are with their team. Managers should lead by example. Restraint and good judgment should be used when discussing problems with umpires or opposing coaches and managers while with your team.
7. Managers are responsible for providing new game balls for each home game. At the end of each game, the home team manager is to complete a game summary sheet (if applicable) and an umpire pay voucher. The field and dugout are to be maintained at the end of the game to make sure that the field is usable for the next game. If your game is the last scheduled game of the day, be sure all field equipment is returned to the equipment box. Lock the box!!!
8. Follow all league rules and responsibilities established by the league coordinator.
9. Report any problems to the league coordinator as soon as possible.
10. The CTAA Board of Directors wants to remind all Managers and Coaches that no batting practice or base running is to take place without helmets being worn. Because of insurance requirements, we as an organization must make sure all players have helmets on when they are hitting or running bases. This applies to **practices** as well as games. **Any Manager or Coach of a CTAA team that is having a team practice or game where players are batting, on base, or coaching bases (including T-Ball, Softball and Baseball teams) must insure that their players have helmets on. This includes when practicing on a CTAA field or any other field (Blue Ridge Estates etc.) where batting or base running is being conducted.** Managers are responsible for informing their coaches of this requirement.

If one of your players is injured because they were not wearing a helmet, you could be sued personally by a parent. **As a manager you are responsible for the safety of the players on your team.** In addition, do not take any helmets out of the equipment boxes for your own use, as they are property of CTAA. By removing helmets, you are putting other managers in a position that there may not be enough helmets to practice or play a game.

**I understand my duties and responsibilities as a CTAA manager and that any violation of the above stated responsibilities could jeopardize my coaching status in the CTAA in the future.**

Sign \_\_\_\_\_ Date \_\_\_\_\_

Print name: \_\_\_\_\_

**Cranberry Township Athletic Association**  
**Baseball & Softball**

Manager Application Form  
Personal Data:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Manager / Coach Experience:

• Years Managed	League – Ages	Community
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

• Years Coached	League – Ages	Community
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Your Goals as a Manager: \_\_\_\_\_

\*\* Submit completed application to CTAA Executive Board \*\*

The following criteria, although not all inclusive, will be used by the CTAA Board of Directors in deciding on approval/non-approval of individual managers:

- Have fulfilled all manager responsibilities as listed in the CTAA Policies & Procedures Manual. (See Manager Responsibility list).
- Passed an Act 34 / Criminal History Background.
- Years of CTAA Managing / Coaching experience.
- Overall CTAA Service including attendance at monthly CTAA membership meetings.
- Prior Managing / Coaching experience non-CTAA leagues.
- Flagrant disregard for CTAA rules as outlined in the CTAA Policies and Procedures Manual.
- Continued poor sportsmanship complaints from umpires, coaches, managers, and parents.
- Failure to fulfill specific manager duties; e.g. field maintenance, umpiring and concessions stand duties, ect.

Comments: (Optional) \_\_\_\_\_  
\_\_\_\_\_

References: (Optional) \_\_\_\_\_

## Common Draft Methodology

OBJECT OF DRAFT: To provide a method of assigning players to a team within a league. This method should allow for providing “parity” between the teams in the league. The proposal should promote the following goals:

1. promote competitiveness in the league with all teams starting at equal strength.
2. prevent the creation of weak teams.
3. create a more enjoyable experience for all that are involved.

LEAGUES AFFECTED: All leagues (except T-Ball & Powderpuff) that monitor standings within the league shall adhere to this draft methodology.

CRITICAL ASSUMPTION: This proposal is based on the assumption that all players in a specific league are eligible to be drafted. There are no players exempt from the draft or held on a team that he/she played for the previous year.

1. Coordinator and managers within a perspective league rate players. Coordinators will gather information regarding players’ ratings from previous year to aid in this process.
2. Players are rated on a scale of 1-5 with 5 being the high and 1 the lowest. Age should be a consideration when rating.
3. Rating is based on the player's overall ability.
4. New players in the organization or unknown players are not given a rating.
5. The numbers of teams are decided by the coordinator based on the number of players in the league and other important factors, as stated in CTAA by-laws. Managers pick their team name.
6. Players are assigned teams. Coordinator and managers build teams based on players’ ratings. Each team should have as equal amount as possible of rating groups 1 through 5 including pitchers. Each team should be assembled with the oldest age group first. Players are placed at end of each age group.
7. All players, including each manager’s child(ren), are included in team assignments. The first step in assembling the teams should be the assignment of managers’ son(s)/daughter(s) to each team. Special consideration should be given to place siblings on the same team unless otherwise requested.
8. Once the teams have been assembled, each team is assigned a number. Each manager then picks a team number from a random drawing to determine what team he/she will manage.
9. Adjustments to teams are made. Each manager can then acquire his child(ren) from another team by sending a player of equal rating to the other team. Both managers should agree on the player exchanged. The player will have the same rating. There will be no exceptions. The team from which the manager's child is moving selects the player of equal rating. There will be absolutely no other exchanges of players. It is prohibited for managers to request special players (coaches) to assist in managing a team, except for special consideration concerning past player/parent/manager philosophy. The special consideration requests are limited to three. (Added Jan 05). The coordinator will resolve any disputes regarding exchanges or special exceptions.

## Standings Calculation

- Standings are based on win/loss/tie percentage. (1 point for a win, 0.5 point for a tie, 0 points for a loss) (Take total points divided by total games played to get the percentage.)

## Tie Breakers

- Tie Breaker #1 will be total number of games won.
- Tie Breaker #2 will be head to head competition.
- Tie Breaker #3 least runs allowed in head to head games between those teams that are tied. (Jan 19)
- Tie Breaker #4 will be run differential in head to head games between those teams that are tied. (Jan 19)

## **Trophies and Awards**

Distribution of trophies will be as follows as decided by the CTAA Board of Directors.

For Baseball Only: Participation trophies will be awarded to all players in leagues that do not have end of season playoffs. Any leagues that conduct end of season playoffs will award trophies to all players on teams that finish in first place during the regular season. If there are leagues with more than one division (eg. Mustang has separate 9 year old division and 10 year old divisions), trophies will be awarded to first place in each division. Additionally, trophies will be awarded to teams that finish first and second in the league playoffs. (Change Dec 17)

# CRANBERRY TOWNSHIP ATHLETIC ASSOCIATION

## Medical Release Form

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Please complete this form, sign it, and return it to your child's manager as soon as possible. Players will be prohibited from playing league games until this is done.

Player's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Last Tetanus Shot: \_\_\_\_\_

Parents Names: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Comments: \_\_\_\_\_

Medical Conditions to be watched:

\_\_\_\_\_  
\_\_\_\_\_

Religion (optional): \_\_\_\_\_ Family Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Policy Number : \_\_\_\_\_

Nearest relative to be contacted in an emergency (please include phone #)

\_\_\_\_\_  
\_\_\_\_\_

**By signing below I agree to the following:**

- **Agree to release, absolve, indemnify, and hold harmless the CTAA, its sponsors, officers, managers, and coaches in case of injury to my son/daughter during these activities and when being transported to or from these activities.**
- **I/we understand that the insurance carried by this league covers only the amount that is not provided by my/our carrier.**
- **I hereby give my consent for the Cranberry Township Athletic Association to procure emergency medical treatment for my son/daughter in the event of an injury.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Team Name: \_\_\_\_\_ Manager Name: \_\_\_\_\_

# CRANBERRY TOWNSHIP ATHLETIC ASSOCIATION

## Team Roster

\_\_\_\_\_ LEAGUE TEAM NAME \_\_\_\_\_

MANAGER \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

**PLAYER NAME**                      **AGE**      **PHONE #**

1.	—	_____	_____
2.	—	_____	_____
3.	—	_____	_____
4.	—	_____	_____
5.	—	_____	_____
6.	—	_____	_____
7.	—	_____	_____
8.	—	_____	_____
9.	—	_____	_____
10.	—	_____	_____
11.	—	_____	_____
12.	—	_____	_____
13.	—	_____	_____

## **CTAA Tournament Team Guidelines and Selection Procedure 8-12 Baseball**

The Cranberry Township Athletic Association (CTAA) will recognize as many teams per age group as there are available players and managers. All teams will consist of a minimum of eleven (11) players with the maximum number of players being fifteen (15). All players MUST be members of the CTAA and have participated in the evaluation process. Each player must also participate in at least fifty (50) percent of his team's regular season games in order to be eligible to participate in playoffs and travel baseball. Each coach will be responsible for enforcing, policing, and implementing this rule with his team. Final decision regarding a player's eligibility for playoffs or travel baseball will be the responsibility of the CTAA Board of Directors. (Changed Dec 17) All teams and managers must adhere to the guidelines put forth by the CTAA when selecting players and during tournament participation.

Tournament teams will be self-sufficient. A fee will be assessed each player selected to participate on a tournament team. The fee will be determined annually and will cover the cost of the team uniform. The uniform must be ordered through the CTAA. This is done to establish and maintain an organization identity that is consistent for every tournament team. Players will keep the uniform at the completion of the tournament season. In addition to the cost of the uniform, the team manager will also collect other fees. These fees are to cover tournament entrance fees. Prior to a team's entry into any tournament, the players, parents, and the manager should discuss these amounts. Fees should be collected only once so as not to prolong the tournament season indefinitely. *The payment of any fee is in no way a guarantee of playing time.* Playing time is left to the discretion of the team manager and the coaching staff.

CTAA teams are required to participate in any tournament hosted by the CTAA. There will be no fees charged if these teams are recognized by the CTAA. The CTAA teams participating in these tournaments are prohibited from participating in any other tournaments during the CTAA tournament period. Should previous scheduling conflicts arise, the Board of Directors will have the final decision. ***No tournament teams will participate in any tournament play prior to the end of their respective leagues scheduled in house season including playoffs, except with the consent and approval of the Board of Directors.*** All in-house games and practices will take precedence over all tournament team activities. The parents of each player selected to represent the CTAA in tournament play will be requested to sign a document detailing the responsibilities of the parents, player, manager, and the CTAA. This is done to assist the manager, by insuring all individuals are aware of the commitment required to put a successful tournament team on the field.

The league coordinator and the evaluation coordinator will assemble a list of persons who wish to volunteer their time to evaluate the players. The names of these people will be submitted to the board of directors for review, along with the evaluation coordinator recommendation of (4) persons to be approved as the evaluation committee. The approval of this committee will be done by the Board of Directors prior to the start of the regular season. Evaluators for a given league\level must not have any children participating at the level they are evaluating. (added Jan 05).

All players in each league must complete a form indicating whether or not they wish to be evaluated for tournament play. This form must be returned to the team's manager prior to the start of the regular season. Failure to complete this form will result in the player being ineligible for tournament play. The league coordinator will collect these forms and provide a list of names to the evaluation coordinator, evaluation committee, and the league managers.

Teams will be chosen by the evaluation process and two (2), two-hour tryouts. The evaluation period will start at the beginning of the regular season and last through the first three full weeks of the season. The evaluation process will be used for determining the top twenty-two (22) players in the Ten (10), Eleven (11), and Twelve (12) year old age divisions. The nine (9) year old age division will have the top twenty-four (24) players chosen. The evaluators will review the interested players' performance during game time and compile a list of the top 22/(24) to participate in the tryout. The evaluators will attend as many games as possible to determine the top 22/(24) players. It is suggested that a meeting between the evaluators and the league managers occur prior to player selections. The purpose of this meeting is to allow the managers to provide input to the committee on behalf of the players listed. The players will not be ranked, just chosen, as the top 22/(24) to participate on the A or B team.

There will be (2) two-hour tryouts. The tryouts will be scheduled for the last week in May. The tryouts are to choose the A and B teams from the players participating. The A team Manager will meet with evaluators to discuss



each player selected to attend the tryout. The A team manager and evaluators will use the evaluation information along with the tryout to select the top 11/(12) players to participate on the A team. The existing evaluators and the tournament team manager for the A team will vote equally for the top 11/(12) players.

The remaining 11/(12) players will be on the B team. The remaining players will make up the B team. The B team Manager has the option to fill team from the players chosen to be evaluated but not selected to top 22/(24). This is to be used only in the event additional players are needed to fill team.

Tryouts will be open to the public for the 8, 9, 10, 11, and 12 year old teams, provided that they are held outdoors.

After completing tryouts, if a player chooses to not accept an invitation to play on a summer team (for other than medical reasons), the player forfeits the opportunity to play in the following year's Spring Competitive League and Summer Tournament teams. (Jan 19)

If a player trying out for a Summer Tournament Team is not available for **more than 1** tournament weekend during tournament season from mid-June through the end of July, then he will not be placed on the age group's A team. So, if a player is going to miss 2 tournament weekends, then he will not be placed on the A team. If a player does not accurately disclose all of the tournament weekends he may miss on the tournament evaluation form prior to the teams being chosen, he may forfeit the opportunity to play on the following year's Summer Tournament A Team. For a 12 year-old who does not accurately disclose all of the tournament weekends he may miss on the tournament evaluation form prior to the teams being chosen, he may forfeit the opportunity to play on the Pony Quad County Team the following year. (Jan 19)

### **Manager Selection**

- All interested candidates are to submit their interest to the respective league coordinators at the beginning of the season. The managers will submit as to whether they are interested in managing the A or B team.
- All CTAA members can submit their name to manage one of the tournament teams. The tournament team manager will then be nominated by the VP of Baseball and approved by the CTAA Board of Directors. (Changed Dec 17)
- This information will be submitted to the Board along with the candidate's individual experience and resume for Board approval. The Board can use this information to determine who will be the manager of each respective team. The managers' vote will only be used as informational, to serve as guidance to the Board.
- After the list of 22/(24) players has been provided to the Board, (this will be at the end of the third week) they will choose the manager who is most qualified from the information that they have been provided. The manager's child must be among the 22/(24) players chosen for tournament team selection. If there is no submission for the B team, the Manager will be picked from the team once it is formed after the tryout. If still no interest, then a manager can be appointed from outside the 22 players and their child will be added to the B team. If a B team manager cannot be identified, then there will be only an A team.
- A manager is not required to have player on the team

### **Eight- year old team**

- The Eight-year old team will work as is with the following suggestions.
- The tryout will be done with a two-hour session conducted twice in one day with the number of players divided equally between the 2 sessions. This will give appropriate time necessary to evaluate players. One session can be conducted in the morning with the second session starting at noon.
- The team will have the same seasonal changes.

### **Miscellaneous**

- Teams will be able to start practicing the June 1st.
- In house games and practices take precedence and there will be scheduled times for practice. (Changed Dec 17)
- Teams can enter tournaments prior to July 4th. A meeting will be scheduled with all tournament team managers to discuss the conflicts with the in-house league. The meeting will review pitching and other issues as they relate to the playoff needs.

- No tournament player may pitch in a tournament game if that player has any in-house games (including playoffs) left to play. (Added Jan 05)

**There will be no changes to the Softball Method of Selecting Tournament Teams**

## **CTAA Spring Competitive Select Team Guidelines and Selection Procedure 8-12 Baseball**

The CTAA will create Spring select teams per age group as determined by the CTAA Board of Directors. All teams will consist of a minimum of 12 and maximum of 16 players. All players MUST be members of the CTAA and have participated in the evaluation process. Each player must also commit to participate in at least and 50% of the games which typically run from the end of March through the middle of June. All teams and managers must adhere to the guidelines put forth by the CTAA when selecting players and during select team game participation. Select team coaches should schedule select league games to not interfere with the in-house league schedules. If there is a conflict with in-house games, players must finish their in-house game entirely before proceeding to the select team game or they will be subject to suspension. If the in-house game follows the select team game, players must make the beginning of their in-house game.

Tryouts for the Spring competitive select teams will be conducted the fall prior to the Spring select season in order to pick the teams before winter workouts begin in January. Coaches for the Spring select teams will be approved by the CTAA Board of Directors after player evaluations. Select team coaches may participate in two tournaments throughout the season that DO NOT interfere with the in-house league schedule, the first one the beginning of April and the second one Memorial Day Weekend. (Added Dec 17)

After completing tryouts, if a player chooses to not accept an invitation to play on the Spring Competitive League team (for other than medical reasons), he forfeits the opportunity to play on the following year's Spring Competitive Team, but he can still play on the coming year's Summer Tournament team. (Jan 19)

## **CTAA Softball Tournament Team Guidelines and Selection Procedure Junior, Intermediate, Major, & Senior Softball**

The Cranberry Township Athletic Association (CTAA) will recognize as many teams per age group (see below) as there are available players and managers. All teams will consist of a minimum of eleven (11) players with the maximum number of players being thirteen (13). All players **MUST** be members of the CTAA and have participated in the evaluation process. All teams and managers must adhere to the guidelines put forth by the CTAA when selecting players and during tournament participation.

Tournament teams will be self-sufficient. A fee will be assessed each player selected to participate on a tournament team. The fee will be determined annually and will cover the cost of the team uniform. The uniform must be ordered through the CTAA. This is done to establish and maintain an organization identity that is consistent for every tournament team. Players will keep the uniform at the completion of the tournament season. In addition to the cost of the uniform the team manager will also collect other fees. These fees are to cover tournament entrance fees. The players, parents, and the manager prior to the entry into any tournaments should discuss these amounts. Fees should be collected only once so as not to prolong the tournament season indefinitely. *The payment of any fee is in no way a guarantee of playing time.* Playing time is left to the discretion of the team manager and the coaching staff.

CTAA teams are required to participate in any tournament hosted by the CTAA. There will be no fees charged if these teams are recognized by the CTAA. The CTAA teams participating in these tournaments are prohibited from participating in any other tournaments during the CTAA tournament period. Should previous scheduling conflicts arise the board of directors will have the final decision.

***No tournament teams will participate in any tournament play prior to the end of their respective leagues scheduled in house season including playoffs. Except with the consent and approval of the Board of Directors.*** All in-house games and practices will take precedence over all tournament team activities. The parents of each player selected to represent the CTAA in tournament play will be requested to sign a document detailing the responsibilities of the parents, player, manager, and the CTAA. This is done to assist the manager, by insuring all individuals are aware of the commitment required to put a successful tournament team on the field.

The league coordinator and the evaluation coordinator will assemble a list of persons who wish to volunteer their time to evaluate the players. The names of these people will be submitted to the Vice President of Softball for review. Along with the evaluation coordinator recommendation of (2) to (4) people to be approved as the evaluation committee will also be each manager in each respective league. The approval of this committee will be done by the Vice President of Softball prior to the start of the regular season.

All players in each league must complete a form indicating whether or not they wish to be evaluated for tournament play. This form must be returned to the team's manager prior to the start of the regular season. Failure to complete this form will result in the player being ineligible for tournament play. The league coordinator will collect these forms and provide a list of names to the evaluation coordinator, evaluation committee, and the league managers. League managers will not be informed of who the evaluators are or when they will be evaluating games.

Teams will be chosen by the evaluation process. The evaluation period will start at the beginning of the regular season and last through the last week of May. The evaluation process will be used for determining the rankings of each of the eligible players in their age divisions. The evaluators will review the interested players' performance during game time and/or a scrimmage(s) per age group. The evaluators will attend as many games and /or a scrimmage(s) as possible. Each manager will also evaluate all eligible players on their team only. There will be a meeting between the league coordinator, the evaluators, and the league managers occur prior to posting player selections. The purpose of this meeting is to allow the managers to provide input to the committee on behalf of the players listed. Each manager will turn in their evaluations as will the evaluators. The league coordinator will then take the rankings of each player from their manager and each of the evaluators. The coordinator will then add up each of the rankings and divide by the number of evaluations to give a final ranking.

The top ten (10) players will be placed on the A team. The A team Manager will then have the option to add (2) more eligible players to the team by either selecting the 11<sup>th</sup> and 12<sup>th</sup> players from the rankings or (2) eligible players of his discretion. A 13<sup>th</sup> player will be added if the manager chooses to do so.

The remaining players will make up the B team. If there are not enough players to make up the B team, The B team Manager has the option to fill the team from the players who chose not to be evaluated.

### **Manager Selection**

- All interested candidates are to submit their interest to the respective in-house league coordinators and the VP of Softball at the beginning of the season. GPGSL managers can also place their names in.
- If you put your name into manage, you have placed a vote for yourself.
- All managers in the respective in-house leagues along with the respective GPGSL manager for that league will vote on the travel team manager. The in-house league coordinator will break any ties.
- This information will be submitted to the Board along with the candidate's individual experience and resume for Board approval. The Board can use this information to determine who will be the manager of each respective team. The managers' vote will only be used as informational, to serve as guidance to the Board.
- After the final ranking of players has been provided to the Board, (this will be at the end of May) they will choose the manager who is most qualified from the information that they have been provided. The manager's child must be on either the A or B team to manage that team. If there is no submission for the B team, the Manager will be picked from the team once it is formed. A person who does not have a child on the A or B team can manage if no other parent on the team is identified. If a B team manager cannot be identified, then there will be only an A team.
- If there are enough players to make up more than an A and B team the same processes as above will be used.

### **Miscellaneous**

- Teams will be able to start practicing by June 1st
- In house games and practices take precedence and there will be scheduled times for practice.
- Teams can enter tournaments prior to July 4<sup>th</sup> with CTAA Board approval. A meeting will be scheduled with all tournament team managers to discuss the conflicts with the in-house league and GPGSL league.

### **Age Groups**

- 10U – Girls 10 and Under made up from the Junior League
- 12U – Girls 12 and Under made up from the Intermediate League
- 14U – Girls 14 and Under made up from the Major League
- 15U – Girls 15 made up from the Senior League\*
- 16U – Girls 16 and Under made up from the Senior League\*
- 18U – Girls 18 and Under made up from the Senior League\*

### **CTAA Slow-Pitch Tournaments by Age (Can change depending on the number of girls per age)**

- 10&U – Girls 10 years old and under
- 12&U – Girls 12 years old and under
- 15&U – Girls 15 years old and under
- 18&U – Girls 18 years old and under
- 18&O – Girls 18 year old and over. If 18, must be out of H.S.

\*Depending on the number of girls in the Senior League that want to be evaluated, the formation of tournament teams can vary and tournaments hosted by the CTAA can change. The order below will be used to keep age groups together.

1. If there are enough 15 year olds, then a team of all 15 year olds will be formed and compete in the 15U tournament (s) with the 14U team(s).
2. If there are enough 16 years olds, then a team of 16 years olds will be formed and compete in 16U or 18U tournaments. If there are not enough 15 year olds then they will be evaluated with the 16 year olds.
3. If there are enough 17 and 18 year olds, then a team of 17 and 18 year olds will be formed and compete in 18U tournaments.

Any players not chosen for an age group can play up for any of the other teams. Each team will have to play in tournaments based on the age of their oldest player. The Vice President of Softball and the Senior League Coordinator will define tournament teams by age and CTAA Tournaments by age on a yearly basis depending on the number of interested players.

### **Girls Out of High School**

Girls that are out of high school, but are still 18 years old and under based on the ASA age cut off date, can participate in the Senior League. They can also chose to be evaluated for the 18U tournament team. If they chose to be evaluated and then back out to play for a 18 and over tournament team, then they will not be allowed to participate in the CTAA Women's League or 18O tournament team the following spring. If a player decides to not be evaluated for the 18U tournament team and no 18O tournament team is formed, then that player could play for an 18U tournament team only in the event that players are needed to form a team.

